Send below courtesy email to SHADEGR AP Applicants ASAP AFTER Finished with 1st Posting of Degrees (Must be 1-2 weeks prior to Requirement Completion Deadline) **Make sure bolds, italics & colors stay in email**

From: graduation@uvu.edu  (Please set up Mach5 to have undeliverable e-mails bounce back to this e-mail.)
To: graduation@uvu.edu & BC SHADEGR Applicants on 'AP' Status for 201620 (just their myUVU e-mail addresses)
Subject: GRADUATION WARNING – Spring 2016 Graduation

Dear Spring 2016 Graduation Applicant:

Be aware that if you are missing any Spring 2016 graduation requirements, your graduation is in danger of being denied at this time. (If all required areas of Wolverine Track are marked with green check marks, please disregard this email.)

Requirements may include, **but are not limited to:**

- All Current Semester Grades
- ANY Incomplete 'I' and/or Missing 'M' Grades
- Grade Changes
- Challenge and Experiential Credit
- Advanced Placement (AP) Credit
- CLEP and DSST Credit
- Required Testing
- Departmental Exceptions
- Other Non-UVU (Transfer) Credit

Please make sure all requirements are met in Wolverine Track before the **May 31, 2016** deadline.

**High School Concurrent Enrollment Students:** Our office is aware that High School Concurrent Enrollment course grades are often not posted until the middle of June. Please make sure all other requirements are met in Wolverine Track before the **May 31, 2016** deadline.

**WHAT TO DO:**

1) Review your Wolverine Track audit for outstanding requirements.
2) **If requirements show as complete, please disregard this email.**
3) Contact your academic advisor as soon as possible with questions.
4) If you will not meet the **May 31st** deadline, reapply for a future semester.

The deadline to apply for **Summer 2016** graduation is **June 3rd** (without a fee) or **June 30th** with a late fee ($25.00).

Questions? Contact us.

Sincerely,

UVU Graduation Office
graduation@uvu.edu
801-863-8438

*DISCLAIMER: This message, including any attachments, may contain confidential or privileged information that is for the intended addressee only. If you are not the intended recipient, please contact the sender immediately by replying to this e-mail and destroy all copies. You are hereby notified that any disclosure, copying, or distribution of this message, or the taking of any action based on it, is strictly prohibited.*